

# PARENT PACKET

## 2010-2011



**WALNUT VALLEY UNIFIED SCHOOL DISTRICT  
PARENT PACKET  
2010-2011**

**CALENDAR**

School Starts----- August 23, 2010  
First Day of Student Attendance----- August 23, 2010  
Last School Day----- June 2, 2011

Holidays:

Labor Day-----September 6, 2010  
Budget Reduction Day-----November 10, 2010  
Veteran’s Day/Student Vacation----- November 11-12, 2010  
Budget Reduction Day -----November 24, 2010  
Thanksgiving Observation----- November 25-26, 2010  
Winter Holiday Break -----December 20, 2010 - January 2, 2011  
New Year’s Day Observance-----January 1, 2011  
Staff Development Day/Student Vacation----- January 14, 2011  
Martin Luther King, Jr. Day----- January 17, 2011  
Budget Reduction Day-----January 18, 2011  
Budget Reduction Day-----February 18, 2011  
Presidents’ Day-----February 21, 2011  
Spring Holiday Break ----- April 4-8, 2011  
Budget Reduction Day-----April 22, 2011  
Memorial Day ----- May 30, 2011

All Grades Minimum Day----- August 27, 2010  
December 17, 2010  
June 2, 2011

Middle & Comprehensive High Schools Only  
Minimum Day----- August 23, 2010

For K-5 schools, the individual schools select modified day(s) in the fall for parent conferences.  
In addition, individual schools select a modified day for Back-to-School Night in the fall.

High School Graduation ----- June 2, 2011

End of semester:

January 14, 2011          June 2, 2011

## **INTRODUCTION**

The Walnut Valley Unified School District was created in 1970 to serve the people living in the city of Walnut and parts of the City of Industry, Diamond Bar, and West Covina.

The district covers 23 square miles. It extends as far north as the hills just south of the San Bernardino Freeway, south to the Orange County line, west as far as Fairway Drive, and east to the San Bernardino County line.

Quality education is our main focus. Our staff development program is one reflection of this. An ongoing program of workshops and seminars is held in the district to bring the latest in educational know-how to our staff. Teachers in the district have many opportunities to refresh and upgrade their skills. District classified staff also benefit from periodic staff development programs.

Projected number of employees for 2010-2011:  
Certificated 708 (teachers and administrators); Classified 600 (full and part-time).

## **VISION STATEMENT**

The Walnut Valley Unified School District will be recognized as a premier educational community by focusing on students and providing them with a high quality education to become critical thinkers who are independent, caring members of our changing society.

Educating students to be literate, empathetic, and contributing members of society is our primary goal. Our decision-making processes are guided by our strong belief that students' success is our top priority.

We will achieve clearly established standards of excellence for all students through innovative instruction by incorporating basic skills, problem solving, advancing technology, and creative thinking. In order to guide the intellectual and emotional growth of the student, all district programs will be proactive in promoting a nurturing atmosphere of acceptance and equity through collaborative work of highly qualified teachers, staff, parents, and community.

Our students will have the skills, ethical foundation, and motivation to reach for their dreams in the world of today and tomorrow.

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## **ABSENCE**

Regular school attendance is important. If your child must be absent, please phone the school the morning your child will be absent. If your child is reported absent and you have not contacted the school, send a note to the school on the day your child returns. Students are allowed one excused absence due to bereavement for services in the State of California and three for services out of state.

## **ALLERGIES**

Please notify your child's school in writing (on the emergency card/registration form/note) if your child is allergic to foods, bee stings, or a foreign substance (animals, shrubs, pollen, medication, etc.). If your child must be excused from physical education because of an allergy or ailment, a physician's note may be required. Updates are required annually and whenever there are any changes in your child's condition that requires an accommodation at school.

## **BACK-TO-SCHOOL NIGHT**

During the first part of the school year, Back-to-School Night is held. Parents are invited to discuss the curriculum and learn about the program for the year. Appointments may also be made at that time to meet with the teacher to ask specific questions about your child's progress.

Check with your school for the exact dates of Back-to-School Night, as well as the minimum day schedule around this event.

## **BELIEF STATEMENTS**

STUDENT-CENTERED ACHIEVEMENT – We **believe**...all students have the right to learn in schools focused on guiding them to become lifelong learners and to achieve at their highest levels.

GLOBAL LEARNERS – We **believe**...it is important to instill in students the desire and skills necessary to become innovative thinkers, problem solvers, and effective decision-makers thereby contributing to society and becoming an integral part of the global community.

EQUITY AND INCLUSIVITY – We **believe**...we enrich our community by promoting human dignity for all by valuing, accepting, and respecting beliefs of cultures and individuals, while being aware of the American and international heritage.

SAFE ENVIRONMENT – We **believe**...all staff and students have the right to work in a safe, clean, and supportive environment.

INTEGRITY – We **believe**...that integrity, fostered by personal and social responsibility, enables students and staff to make ethical choices.

TEAMWORK – We **believe**...in students, parents, and staff working together for a common goal through mutual respect and district-wide articulation.

LEADERSHIP – We **believe**...leadership embodies integrity, vision, commitment, courage, and the empowerment of all students and staff.

COLLABORATION – We **believe**... in a collaborative effort where the legislators, parents, community members, and businesses work with schools to produce a higher-quality education.

INNOVATION – We **believe**...that the educational process is dynamic and requires continuous creativity and an innovative approach to enrich schools and curriculum.

RESOURCE MANAGEMENT – We **believe**... that the effective management of resources will support and enhance the instructional program, extra-curricular opportunities, and support services.

PROFESSIONALISM – We **believe**... that all staff should conduct themselves with the highest degree of professionalism, respect, courtesy, and competency.

## **BICYCLES**

Students in the 6<sup>th</sup> grade through high school may ride their bicycles to school with parent permission. For kindergarten through 5<sup>th</sup> grade, contact your school site for regulations. Locks are recommended because the school assumes no responsibility for lost or stolen bicycles. Proper equipment is required. Bicycles are to be walked when on the school grounds.

## **BOARD MEETINGS**

Your Board of Trustees is composed of five citizens elected to serve overlapping terms of four years each. At the end of this term, a board member (or trustee) wishing to continue service to the community must be re-elected to an additional four-year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on Tuesday after the first Monday in November in odd numbered years.

The Board of Trustees meets the first and third Wednesday of each month, unless otherwise posted, in the Board Room at the David L. Brown Education Center, 880 S. Lemon Avenue, Walnut. The meetings start at 7:30 p.m. for Open Session.

Your participation is welcomed. Meetings of the Board of Trustees follow a standard agenda. Immediately following the roll call, guests are introduced. Soon after, under the heading of “Oral Communication”, visitors are invited to speak briefly on non-agenda items. During this portion of the meeting residents of the district are permitted to make brief statements, express their views, or ask questions regarding matters related to the school system.

It should be pointed out that while all residents are welcome to attend the Board meetings and to speak at those meetings within the guidelines set above, the Board meetings are not public meetings, but meetings held in public for the purpose of conducting the business of the school district.

## **BULLETINS**

School bulletins and other written messages are sent home on a regular basis to keep you informed of the many things happening in your child’s school. Check your school’s website for updated information. You can access your school’s website by going to the districts website @ [www.wvusd.k12.ca.us](http://www.wvusd.k12.ca.us).

**When visiting your child’s school, always check in at the office.**

## **BUS SERVICES**

With a fleet of 30 buses, Walnut Valley Unified School District transports over 1,790 students to and from school each day.

Bus regulations have been established for the safety and comfort of all students. They must be followed. Violations may cause a student to lose the privilege of riding the bus whether on a daily basis or for a field trip.

The rules are: (1) remain seated, (2) no eating, (3) no boisterous singing or unruly conduct, (4) keep all parts of the body inside the bus, (5) no unnecessary noises, (6) respect and obey all requests of the driver, and (7) pupils are not permitted on buses barefooted or with athletic footwear equipped with cleats or spikes.

For a fee the district will provide transportation for K-5<sup>th</sup> grade students from bus stops more than  $\frac{3}{4}$  mile from their assigned schools, for 6<sup>th</sup>-8<sup>th</sup> grade students from bus stops more than 1 mile from their assigned schools, and high school students from bus stops more than 2 miles from their schools. Free passes are available for handicapped and indigent students. Rules and regulations for school bus services are available from the Transportation Department.

## **CAHSEE (California High School Exit Exam)**

In 1999, the state passed Senate Bill 2, O'Connell (Chapter 1-1999), which enacted the High School Exit Exam to ensure that pupils who graduate from high school have demonstrated grade level competency in reading, writing, and mathematics consistent with the State Board of Education's adopted academic content standards. Beginning at grade 10, students are required to take the CAHSEE. Unless indicated by law, all students must pass the CAHSEE to receive a high school diploma effective June 2006.

Beginning with the 2009-10 school year, an eligible pupil with a disability is not required to pass the high school exit exam as a condition of receiving a diploma of graduation or as a condition of graduation from high school. This exemption will remain in effect until the State Board of Education (pursuant to Section 60852.1) makes a determination that the "alternative means" by which an eligible pupil with disabilities may demonstrate the same level of academic achievement in the content standards in English language arts or mathematics portions of, or those content standards required for passage of, the high school exit exam are: 1) not feasible or 2) alternative means have been implemented.

## **CAREER CENTER**

Each of our high schools has a complete resource center for college and career information. Appointments may be made by all members of the community. We have computer access to a nationwide guidance information system.

## **CHILD CARE-BEFORE & AFTER SCHOOL ENRICHMENT**

The Walnut Valley Unified School District offers child care programs featuring age appropriate activities including sports, games, arts, crafts, and homework time. Child care is available year round to accommodate the needs of working parents.

1. Walnut Valley Preschool offers an outstanding curriculum and day care program for children 2½ through 6 years old. Full day care is offered Monday through Friday from 6:30 a.m. to 6:30 p.m. (excluding school hours). A variety of enrollment options are available. Please contact Walnut Valley Preschool at (909) 595-1261, ext. 32011, for tours and information.
2. Before and After School Enrichment programs operate on site at each elementary school. These programs provide both before and after school care for kindergarten through 5<sup>th</sup> grade students, Monday through Friday, from 6:00 a.m. to 6:30 p.m. (excluding school hours).
3. Teen Scene is an after school program designed for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students. Teen Scene programs are located at Chaparral, South Pointe, and Suzanne Middle Schools. Before and after school care is offered. Please contact the Child Care Office for information. Teen Scene is offered Monday through Friday from dismissal time until 6:30 p.m.

For more information or to enroll in any of the above programs, please contact the Child Care Office at (909) 444-3460 or visit our website at [www.wvusd.k12.ca.us](http://www.wvusd.k12.ca.us), parent resources, child care. The Child Care Office is open Monday through Friday, from 7:30 a.m. to 5:00 p.m. and is located at 880 S. Lemon Avenue in Walnut.

## **CONDUCT TO AND FROM SCHOOL**

Parents are responsible for the actions of their children both in relating to other children and in their use/abuse of private property. Please caution your children about their conduct as they go to and from school. A simple reminder can considerably help reduce vandalism to mailboxes, shrubs, and flowers.

## **DISASTER**

In the event of a disaster during school hours, the District Disaster Plan will be implemented and all students will remain at school. They will not be released until a parent or parent designee arrives at the school to pick them up.

## **DRESS AND GROOMING**

- All styles of dress and grooming shall avoid causing a campus or classroom disturbance.
- All students must be personally clean and neat in body and in clothing.
- Only accessories which are not distracting, unsafe, or unhealthful are permitted.
- All students shall follow specific department or class regulations, which may be more stringent for instructional purposes than the general code.
- All students shall wear shoes at all times while on campus. Skate shoes are not allowed.
- No student on or about school property shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign, or other thing which may be considered “gang related.”

Offenders of the dress and grooming regulations will be dealt with fairly and decisively. Counseling, by counselors or administrators, will be the first step towards effecting a change. A parent conference may become necessary should violations occur. Consistent failure to follow the regulations may result in more serious disciplinary action.

In the fall of 1996, South Pointe Middle School implemented a mandatory school uniform policy according to the guidelines stated in Senate Bill #1269. Effective in the fall of 1998, C. J. Morris Elementary also implemented this policy. This policy, requested and formulated by the parent community at South Pointe and C. J. Morris, provides a standardized dress for all students. Information regarding the purchase of uniforms is available from the school offices. South Pointe’s office phone number is (909) 595-8171 and C. J. Morris’ phone number is (909) 594-0053.

## **ELEMENTARY STRUCTURED ENGLISH IMMERSION CENTERS**

Walnut Valley Unified School District provides a Structured English Immersion Center for elementary students in Grades 1-5. Students receive core curriculum instruction in English with support in the student’s primary language. Students develop English language proficiency through extensive and intensive English language instruction using ELD/SDAIE strategies. The Structured English Immersion Center is located at Maple Hill Elementary. Parents are notified of their child’s eligibility to attend the magnet center.

## **EMERGENCY CARDS**

An emergency card must be completed and returned to the school for each student. Whenever you change jobs, babysitters, your physician, your home or business phone numbers, please notify the school.

## **FIELD TRIPS**

Before any student is allowed to participate in a district or school sponsored trip, a permission slip must be signed by the parent or guardian. Other non-sponsored trips taken by a teacher and individual students are not official functions of the district, and the district has no responsibility for any participating persons.

## **FOOD SERVICES-BREAKFAST & LUNCH PROGRAM**

Breakfast is available daily to middle and high school students. The cost of breakfast is \$1.50. A daily lunch program is available at all school sites. The National School Lunch Program is a federally assisted meal program. It provides daily nutritionally balanced meals with a variety of choices. Students may select a hot lunch, fresh salad, sandwich of the day, or a vegetarian meal. The cost of a complete lunch, for all grade levels, is \$2.50. Milk may be purchased for an additional 35¢ (cents) at elementary and middle school and 50¢ (cents) at the high school. If your child is approved for a reduced meal, he/she will be charged 25¢ (cents).

Free or Reduced Lunch: Children may qualify for free or reduced meals if the household income falls within the “Federal Income Guidelines.” Application(s) to apply for free or reduced meals for your child (ren) are available at all school sites. Complete the form, sign it, and return it to the school or the District’s Food Services Office as soon as possible. The application cannot be approved unless it contains complete eligibility information. If you have any questions, please contact the Food Services Office at (909) 595-1261, ext 31322 or 31313.

The Food Service Department has implemented the Point of Sale program at all sites. Parents may deposit funds into their child’s account by sending money with their child or by depositing funds through the internet at: [www.wvusd.k12.ca.us](http://www.wvusd.k12.ca.us).

The high schools are CLOSED CAMPUSES and students may not leave the school during the lunch period. For safety reasons, lunches or any outside foods are not allowed to be delivered to high school students during the school day. They will not be accepted anywhere on campus.

## **G.A.T.E**

The Gifted and Talented Education Program meets the special needs of the gifted students in the district. The program provides varied learning opportunities to extend

GATE pupils' abilities, judgments, critical thinking skills and self-concepts. Screening and identification begins at individual school sites. Specifics about student identification methods are available from the district on request.

## **HOMEWORK/MAKEUP WORK**

The Governing Board recognizes that homework contributes toward building responsibility, self-discipline and life-long habits, and that time spent on homework directly influences students' ability to meet the district's academic standards. The Board expects students, parents/guardians and staff to view homework as a routine and important part of students' daily lives.

Although it is the students' responsibility to do most homework assignments independently, the Board expects teachers at all grade levels to use parents/guardians as a contributing resource. When students repeatedly fail to do their homework, parents/guardians shall be notified and asked to contact the teacher.

Assigned homework must be directly related to ongoing studies, and assignments may include reading textbooks, references, novels, plays and poetry; writing themes and reports and drilling on skill subjects. It could also include listening to concerts and forums, observing educational television, poetry and plays; gathering information from authoritative sources, learning and applying mathematical theories or making up work missed due to absence.

1. Homework must be based on providing needed practice, remediation, or enrichment and may include assignments not completed in class.
2. Homework assignments are to be corrected and returned to students within a reasonable time.

Students who miss school work because of an excused absence shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be reasonably equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time. Students who miss school work because of unexcused absences may be given the opportunity to make up missed work for full or reduced credit. Teachers shall assign such makeup work as necessary to ensure academic progress, not as a punitive measure.

## **ILLNESS**

Children who are ill or have illness symptoms should not be sent to school. If your child is sent home with a fever, it is suggested that he or she not return to school until the fever is gone for 24 hours. A parent or designee must pick up the child; we cannot send a sick child home on the school bus.

## **INDEPENDENT STUDY**

Independent Study is an option for those students whose needs might best be met through a study and/or work experience outside of a regular educational setting. Independent Study is also available to assist families who wish to “home school” their child or children. Contact the District’s Independent Study Center at (909) 594-3692 for more information.

## **INSURANCE OPTION**

Application forms will be provided for each of your children. This is very economical insurance. Since this is coverage for any injury that might happen while your child is in school, the district recommends it. However, subscription is an individual decision.

## **KINDERGARTEN ROUNDUP**

Kindergarten Roundup generally begins in January and February. Call your school for specific dates.

## **LIBRARY POLICY**

Students may check out books through the school library. Each student will be held accountable for the books checked out. Parents will be notified if a book is not returned. Library privileges are suspended until the book is returned or the student makes restitution. When a family moves out of the district, student transcripts will be withheld from the parent/student until restitution is made.

## **MEDICATION AT SCHOOL**

Medication may be administered at school by meeting the following criteria. Written consent must be given from a licensed physician and the parent or guardian. The medication label and the consent must match (student’s name, physician’s name, the name of the medication, the dosage, and the time of day the medication is to be given). The medication must be in the original pharmacy container or package.

Middle and high school students may carry an urgently needed medication if the doctor’s consent and parent’s consent is on file at the school. Authorization of self-administering of medication by parent and physician does not guarantee the student will have this privilege. If the student is not deemed reliable, the nurse will consult with the parent and physician.

All medication consent forms must be on file at the school; this includes prescription and over the counter medications. Medication forms must be renewed each school year

(state law) and when the prescription changes. Medication consent forms are available in the school office.

At the end of the school year, an adult should pick up the medication or it will be disposed of one week after school ends. It is the responsibility of the parent/guardian to transfer all medication and consent forms for students who transfer, change schools, or attend summer school.

### **PARENT CONCERNS**

If you have questions about your child's test results or progress in school or about your child's behavior, please contact his or her teacher. If the teacher cannot answer your questions, he/she will refer you to someone who can help you.

### **PARENT EDUCATION**

For several years, parent education programs have been held at various schools in the district. Watch for announcements in your local newspapers and your school community club, site council, booster club, or advisory committee bulletins. All parents in the district are encouraged to attend whether or not their child attends the particular school in which it is held.

### **PARENT ORGANIZATIONS**

Community clubs at the elementary and middle school levels run many of our services and special events such as school carnivals, and newspaper drives. Members help in the library and classrooms. Booster clubs and advisory committees play an important part in special activities at the high school level.

### **PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES - ELIGIBILITY STANDARDS**

To be eligible to participate in extra-curricular activities, students in grades 7-12 must maintain a minimum of a "C" average for each grading period and be progressing toward graduation at a specified rate.

### **PERSONAL ITEMS**

The school cannot be responsible for items students bring to school to share with others. Every effort will be made to prevent damage or loss, but parents should inform their children of the risk. Any personal items brought to school should be labeled with your child's name.

## **PETS AT SCHOOL**

Before a pet may be brought to school, prior arrangements must be made with the classroom teacher. Pets must be caged. They may not be brought to school on the bus. If a dog or other large animal is brought to school on a leash, a parent must accompany the pet at all times. Pets running loose will be picked up by the local animal control department.

## **RELEASE DURING THE SCHOOL DAY**

Students will be released only to their parents or a designated adult guardian. A note must be sent in order to inform the teacher and the office if other arrangements are necessary. Before children are released, the parent or responsible adult must sign them out at the school office.

## **SMOG ALERTS**

By district policy, when the South Coast Air Quality Management Board calls a smog alert for Zone 10, there will be restricted physical activity during recesses. There will be no physical education, and equipment will not be released to students. Athletic events are also canceled/postponed during smog alerts. Questions about smog alerts should be directed to the district office at (909) 595-1261, ext. 31393.

## **SPECIAL EDUCATION**

Providing every child with the most appropriate educational opportunity is the mission of the Special Education Department. Some children require special programs to be successful in school. There are programs for the gifted and talented, for the handicapped, and for those who do not respond to the classroom experience without additional support.

If you believe that your child may be in need of additional instructional support, you should refer your child to the student study team. A group of education professionals meets to discuss and to recommend additional support for students in need. However, if a more intensive intervention is needed, an assessment team will conduct an evaluation to determine if special education services are required to meet the educational needs of your child.

## **TECHNOLOGY**

Computers are used extensively for both instruction and administrative purposes. Through the use of computer labs and/or computers located in the classrooms, all students are provided the opportunity to become computer literate and to use a computer to increase their knowledge, learn new skills, and to solve problems. Teachers use the computer to enhance their instructional program as well as for classroom management. Principals also have computers to use for administrative and school management purposes. Other technologies used to enhance instruction include: DVD, CD-Rom, telecommunication, robotics, video, cable TV, and satellite TV.

## **TEXTBOOKS**

Students in the Walnut Valley Unified School District are provided with textbooks free of charge. This is consistent with the philosophy of public education in California. However, the responsibility must be assumed by the student and parents in the event of loss or damage. The district must charge the student and/or parents in the event of loss or damage to the textbooks in order to keep everyone equipped with the basic materials.

## **TOBACCO USE**

Walnut Valley Unified School District prohibits smoking and the use of all tobacco products within all facilities and on the grounds of all properties owned, leased or rented by or from the district and within all school vehicles at all times by all persons, including all employees, students, and visitors at any school site or persons attending any school sponsored activities, athletic events, or meetings.

## **TRANSLATION**

Translation of information contained in this packet is available in Mandarin, Korean, and Spanish in the Pupil Services division at the district office.

## **TREATS AND PARTIES**

Please check with the individual teacher or school before bringing birthday party treats.

## **VISITATIONS**

Teachers welcome parents to visit their classes. An appointment is advisable. Parents must register at the office before going in to the classroom and may be provided with a visitor's badge.

## **VOLUNTEERS**

School staffs appreciate the efforts of volunteers in classroom activities, the mothers' workshop, library, and other school-related areas. If you can volunteer an hour or two a week, call your child's principal or school secretary to make the arrangements. Volunteers who assist the district office in clerical areas are provided instruction in computer use. Contact the district office if you are willing to volunteer in this area.

## **WEAPONS**

The California legislature has taken a strong stand against students possessing weapons of any kind. When a student is found to be in possession of a weapon, the Education Code requires the Principal to recommend expulsion or write a letter to the Board of Trustees explaining why the student should not be considered for expulsion. The Education Code also requires that the Principal shall recommend expulsion and the Board of Trustees shall expel students found to be involved in possessing, sale, or

furnishing of firearms; brandishing a knife; or sale of controlled substances. Please discuss this law with your child.

### **WILLIAMS UNIFORM COMPLAINT PROCEDURES**

Education Code Section 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities and teacher vacancy or misassignment.

There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instruction materials, or both, to use in class and to take home.

School facilities must be clean, safe, and maintained in good repair.

There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certified employee in a teaching or service position that the employee is not otherwise authorized by statute to hold.

A complaint form may be obtained the school office, the district office, or downloaded from the California Department of Education <http://www.cde.ca.gov/re/cp/uc/>.

All other complaints are received and investigated by the **Assistant Superintendent of Human Resources**. Board policy and administrative regulations are available upon request at (909) 595-1261. A complainant may pursue available civil law remedies outside of the district's complaint procedures.



An Affirmative Action Employer

**A Learning Place Free of Discrimination**

The district employs more than 1300 people in full-time, part-time, and substitute positions. There is opportunity for full-time employment in positions that may be for as few as nine months per year or as many as twelve months per year.

Several hundred more people are employed in the district in non-teaching jobs. Hiring continues all year long for playground supervisors, noon aides, instructional aides, janitors, bus drivers, cafeteria workers, high school campus monitors, office workers, as well as other types of jobs.

If you are looking for meaningful work, an opportunity to grow, and a positive-spirited environment, we hope you will inquire about job vacancies at the district or school offices.

Walnut Valley Unified is committed to providing equal employment opportunity for all persons regardless of race, color, national origin, religion, age, marital status, sex, sexual orientation, or handicap, and is committed to nondiscrimination and freedom from sexual harassment for all individuals.

## **BOARD OF TRUSTEES**

Nancy Lyons  
President

Cynthia M. Ruiz  
Vice President

Carolyn Elfelt  
Clerk

Larry Redinger  
Member

Helen M. Hall  
Member

## **ADMINISTRATION**

Dr. Cynthia S. Simms, Superintendent

Mrs. Kathy Granger, Assistant Superintendent  
Human Resources

Dr. Nancy Hogg, Assistant Superintendent  
Educational Services

Mr. Jack LeBrun, Assistant Superintendent  
Business Services

Mr. Jose Annicchiarico, Administrative Director  
Educational Services

Mr. Jeff Bloedorn, Director  
Maintenance and Operations

Mrs. Elizabeth Brown-Smith, Director  
Food Services

Dr. Linda Hansen, Director  
Educational Programs and Assessment

Mrs. Jan Keating, Director  
Pupil Personnel Services

Mrs. Celia Moynihan, Director  
Fiscal Services

Mrs. Susan Peter, Director  
Child Care/Pre School Program

## DISTRICT/CHILD CARE/SCHOOL SITE LOCATIONS

### **DAVID L. BROWN EDUC. CNTR.**

Cynthia S. Simms, Ph.D., Superintendent  
880 S. Lemon Avenue  
Walnut, CA 91789  
(909) 595-1261

### **CASTLE ROCK ELEM.**

Jackie Brown, Principal  
2975 Castle Rock Road  
Diamond Bar, CA 91765  
(909) 598-5006

### **CHAPARRAL MIDDLE**

Ronald Thibodeaux, Interim  
1405 S. Spruce Tree Drive  
Diamond Bar, CA 91765  
(909) 861-6227

### **CHILD CARE**

Susan Peter, Supervisor  
476 S. Lemon Avenue  
Walnut, CA 91789  
(909) 839-2130

### **C. J. MORRIS ELEM.**

Susan Arzola, Principal  
19875 E. Calle Baja  
Walnut, CA 91789  
(909) 594-0053

### **COLLEGEWOOD ELEM.**

Robert Chang, Principal  
20725 Collegewood Drive  
Walnut, CA 91789  
(909) 598-5308

### **DIAMOND BAR HIGH**

To be determined, Principal  
21400 E. Pathfinder Road  
Diamond Bar, CA 91765  
(909) 594-1405

### **EVERGREEN ELEM.**

Don Trimmer, Principal  
2450 Evergreen Springs Road  
Diamond Bar, CA 91765  
(909) 594-1041

### **RON HOCKWALT ACADEMIES**

Steve Carr, Principal  
476 S. Lemon Avenue  
Walnut, CA 91789  
(909) 594-0776

### **INDEPENDENT STUDY/ADULT ED.**

Steve Carr, Principal  
476 S. Lemon Avenue  
Walnut, CA 91789  
(909) 594-3692

### **MAPLE HILL ELEM.**

Nancy Stingley, Principal  
1350 S. Maple Hill Road  
Diamond Bar, CA 91765  
(909) 861-6224

### **QUAIL SUMMIT ELEM.**

Dr. Alysia Hobbs, Principal  
23330 E. Quail Summit  
Diamond Bar, CA 91765  
(909) 861-3004

### **SOUTH POINTE MIDDLE**

Scott Martinez, Principal  
20671 Larkstone Drive  
Walnut, CA 91789  
(909) 595-8171

### **SUZANNE MIDDLE**

Les Ojeda, Principal  
525 Suzanne Road  
Walnut, CA 91789  
(909) 594-1657

### **VEJAR ELEM.**

Steve Carr, Principal  
20222 Vejar Road  
Walnut, CA 91789  
(909) 594-1434

### **WALNUT ELEM.**

Janet Green, Principal  
841 S. Glenwick Avenue  
Walnut, CA 91789  
(909) 594-1820

### **WALNUT HIGH**

Jeff Jordan, Principal  
400 N. Pierre Road  
Walnut, CA 91789  
(909) 594-1333

### **WESTHOFF ELEM.**

Denise Rendon, Principal  
1323 Country Hollow Drive  
Walnut, CA 91789  
(909) 594-6483

# WALNUT VALLEY UNIFIED SCHOOL DISTRICT



## ELEMENTARY SCHOOLS

- Collegewood Elementary  
20725 E. Collegewood Dr., Walnut 91789
- Castle Rock Elementary  
2975 Castle Rock Rd., Diamond Bar 91765
- Cyrus J. Morris Elementary  
19875 E. Calle Baja, Walnut 91789
- Evergreen Elementary  
2450 S. Evergreen Springs Rd., Diamond Bar 91765
- Maple Hill Elementary  
1350 Maple Hill Road, Diamond Bar 91765
- Quail Summit Elementary  
23330 E. Quail Summit Dr., Diamond Bar 91765
- Wejar Elementary  
20222 Wejar Road, Walnut 91789
- Walnut Elementary  
841 S. Glenwick Avenue, Walnut 91789
- Westhoff Elementary  
20151 Amar Road, Walnut 91789

**WVUSD District Office**  
 Dr. David L. Brown Educational Center  
 880 South Lemon Avenue  
 Walnut, California 91789  
 (909) 595-1261

## MIDDLE SCHOOLS

- Suzanne Middle School  
523 Suzanne Road, Walnut 91789
- South Pointe Middle School  
20671 Larkstone Drive, Walnut 91789
- Chaparral Middle School  
1405 S. Spruce Tree Drive, Diamond Bar 91765

## HIGH SCHOOLS

- Walnut High School  
400 N. Pierre Road, Walnut 91789
- Diamond Bar High School  
21400 E. Pathfinder Rd., Diamond Bar 91765
- Ron Hockwalt Academies  
476 S. Lemon Avenue, Walnut 91789

